



# DOMKAL GIRLS' COLLEGE

P.O.- Domkal, Dist.- Murshidabad, Pin- 742303, West Bengal

Phone: 7407000788 | Email: domkalgirlscollege@gmail.com | Website: www.domkalgirlscollege.ac.in

Ref. No.: DGC/N/178/2026

Date: 04/07/2026

## NOTICE

### **Sub: Declaration of Holiday on 6th July and Guidelines for the Commencement of First Semester 2026-27 Classes.**

This is to notify all students, teaching, and non-teaching staff that in accordance with the aforementioned Government of West Bengal order, the college will remain closed on **Monday, 6th July 2026**, to observe the **125th Birth Anniversary of Dr. Syama Prasad Mookerjee**.

Consequently, the commencement of classes for the newly admitted First Semester students for 2026-27 session has been rescheduled. Their first day of college will now be on the next working day, **Tuesday, 7th July 2026**.

### **Reporting Time for First Semester Students: 10:30 AM.**

As the First Semester students will be stepping into the college for the first time, it is our collective responsibility to ensure they have a smooth, welcoming, and confusion-free experience. The following guidelines are to be strictly followed by all concerned departments and staff members:

#### **1. Guidelines for Academic Departments (HODs & Faculty):**

**Proper Guidance:** All Heads of Departments (HODs) are earnestly requested to coordinate with their respective departmental teachers to welcome and guide the new students subject-wise to their correct classrooms.

**Routine & Introduction:** Conduct introductory interactive sessions to familiarize the students with the college environment and explain their class routines clearly so they face no difficulty in understanding their schedule.

#### **2. Guidelines for Non-Teaching & Security Staff:**

**Punctuality & Assistance:** All non-teaching staff must report for duty strictly on time. Their timely presence is essential to assist the administration and ensure students face no operational inconveniences upon arrival.

**Security & Arrival Records:** Security personnel must strictly adhere to their assigned duty schedules. The designated staff at the entrance must ensure that a proper and accurate record of the arrival time of the incoming students is maintained carefully.

Let us all work together to make the first day an encouraging and organized experience for our new students.



**Principal  
Domkal Girls' College**

**PRINCIPAL  
Domkal Girls' College  
Domkal, Murshidabad**

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**Copy forwarded for information and necessary action to:**

1. Coordinator, IQAC, Domkal Girls' College.
2. Convenor, Academic Sub-Committee, Domkal Girls' College.
3. Convenor, Examination Sub-Committee, Domkal Girls' College.
4. All HoDs, Domkal Girls' College for wide circulation to the students' WhatsApp groups.
5. System-in-Charge, Domkal Girls' College for wide circulation.
6. College Notice Board.
7. Office copy.



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